Alabama Pathways Professional Development Registry

Profile Update Form

At this time, only Enrollment Applications for individuals whose center is eligible to participate in Alabama Quality STARS will be processed and placed into the Alabama Pathways Professional Development Registry (PDR). If you have questions or need assistance with completing this application, contact us via e-mail at help@alabamapathways.org or by phone at (251)473-1060.

This form is NOT used to enroll in the Alabama Pathways Professional Development Registry. This form is used by existing PDR members to update information in an already active PDR Profile. If you are unsure of your PDR enrollment status, please contact us before submitting this form.

It is not necessary to complete all sections of this form. Please indicate below the type of information you are updating in your profile, then answer the fields in that section. Only questions in the section that you are updating need to be answered, with the exception of the Identifying Information section. Fields marked with an asterisk (*)are required.

All fields in the Identifying Information section must be completed. It will delay the processing of your application if these fields are not marked.

Send copies of supporting documentation with your Profile Update Form, if applicable. Supporting documentation is not always required by Alabama Quality STARS for your center's STAR rating. **Refer to the Alabama Pathways PDR Enrollment and Documentation Requirements chart to determine what documentation is required at each STAR level.**Any documents sent with your Profile Update Form will be kept on file with Alabama Pathways PDR and will not be returned. **Please do not send original documents.** If additional information and/or documentation is needed, you will be notified.

If you have questions or need assistance with completing this Profile Update form, please contact us via e-mail at help@alabamapathways.org or by phone at (251)473-1060.

JIRED
*Middle Name
*Maiden Name
Please write N/A if this does not apply to you.
*Last 5 Digits of SS#
etc.), please indicate the name of the site at which you are employed.
R Profile? (Please check all that apply.)
Current Empolyment (new employer, etc.)

☐ Other:

CONTACT INFORMATION - CHANGE OF ADDRESS, PHONE NUMBER AND/OR E-MAIL ADDRESS Home Mailing Address ______ (Street Address) (Address 2nd Line - Apt. #, etc.) _____(City) _____(State) _____(Zip Code) County of Residence Personal E-mail Address ___ This is the e-mail address that Alabama Pathways PDR will use to correspond with you. Primary Phone Provide the phone number that you want Alabama Pathways PDR to use should we need to contact you. Work Phone Cell Phone _____ CURRENT EMPLOYMENT INFORMATION - CHANGE OF EMPLOYMENT AND/OR POSITION **Center Type:** □ Licensed Center ☐ Cannot be Licensed Center Name: If you work for a program that has multiple sites (i.e. Head Start, Early Head Start, etc.), indicate the specific site at which you are employed. Center's Physical Address: _______(Street Address) _____(Address 2nd Line - Apt. #, etc.) _____(City) _____(State) ____(Zip Code) Are you a Part-Time Employee (less than 20 hours per week) or a Full-Time Employee? ☐ Part Time ☐ Full Time **Current Position:** ☐ Center Director ☐ Center Teacher ☐ Center Teacher Assistant ☐ Center Cook ☐ Center Janitor ☐ Center Bus/Van Driver □ Other: _____ *Ages of children you are currently working with: ☐ Infants - Birth to 12 months ☐ Toddlers - 1 and 2 year olds ☐ Preschoolers - 3 and 4 year olds ☐ School-Agers - 5 to 12 year olds \square N/A

FORMAL EDUCATION INFORMATION - SUPPORTING DOCUMENTATION IS REQUIRED.
Highest Level of Education: □ High School Diploma / GED □ College Certificate □ Associate's Degree
☐ Bachelor's Degree ☐ Education Specialist Degree ☐ Master's Degree ☐ Doctorate
Degree Name: (Submit a copy of the credential along with this Enrollment Application for accurate Lattice Level placement.)
Associate in Applied Science (AAS) Degree in ☐ Child Development ☐ Early Care and Education ☐ Early Childhood Education
Associate in Applied Technology (AAT) Degree in ☐ Child Development ☐ Early Care and Education ☐ Early Childhood Education
Associate in Arts (AA) Degree in ☐ Child Development ☐ Early Childhood Education ☐ Early Care and Education
Associate in Science (AS) Degree in ☐ Child Development ☐ Early Childhood Education ☐ Early Care and Education
Bachelor's Degree in □ Child Development □ Early Childhood Education □ Elementary Education
Education Specialist Degree in ☐ Child Development ☐ Early Childhood Education ☐ Elementary Education
Master's Degree in ☐ Child Development ☐ Early Childhood Education ☐ Elementary Education
Doctorate of Philosophy (Ph.D.) in ☐ Child Development ☐ Early Childhood Education ☐ Elementary Education
Doctorate of Education (Ph.D.) in ☐ Child Development ☐ Early Childhood Education ☐ Elementary Education
Degree Name if Not Listed Above:
Field of Study: □ Child Development □ Early Childhood Education □ Elementary Education
☐ Early Care and Education
□ Other:
College / University:
Date Degree Awarded / /
Please indicate if you have either of the following credentials. (Submit a copy of the credential along with this Enrollment Application for accurate Lattice Level placement.)
☐ Alabama Early Learning Guidelines Credential ☐ Child Development Associate (CDA) Credential

PROFESSIONAL DEVELOPMENT - SUPPORTING DOCUMENTATION IS REQUIRED. Submit a copy of the professional development documentation (training certificates) along with this form. Have you completed training on the Program Administration Scale (PAS) assessment tool? \square Yes \square No This training is required for Center Directors at all STAR levels. Have you completed training on the ITERS-R assessment tool? \square Yes \square No This training is required for Center Directors at all STAR levels. Have you completed training on the ECERS-R assessment tool? ☐ Yes ☐ No This training is required for Center Directors at all STAR levels. Are you submitting training certificates for the past 2 years for Alabama Quality STARS? Training certificates verifying 4 clock hours of training above the Minimum Standards required annual training from an outside source are only required for individuals employed at centers/programs applying for Three, Four or Five STARS. Refer to the Alabama Pathways PDR Enrollment and Documentation Requirements chart to determine what documentation is required at each STAR level. This chart can be found on the Alabama Pathways PDR website - www.alabamapathways.org. **CONFIDENTIALITY AGREEMENT** I, the undersigned, have read and agree to all statements indicated in this application. I hereby agree that the information provided in this application form is complete, accurate, and will be entered in the Alabama Pathways Professional Development Registry. I understand that I am responsible for information included in this application and agree to update my information with Alabama Pathways Professional Development Registry when applicable. I understand that the information in my profile will be used for the following purposes: 1. Your information will be shared with Alabama Quality STARS and used for center STAR level determination. 2. Your information will be used by Alabama Pathways Professional Development Registry for Lattice Level placement determination, recognizing individual's education attainments (such as attainment of a Child Development Associate or Bachelor's degree). 3. Your information will be used to compile, analyze, and publish group data reports. Data compiled from the Alabama Pathways Professional Development Registry may be released to aid community and state planning to increase the quality and services of the early care and education community. Your name will not be released to advertisers. Information that could affect the safety and security of an individual (i.e. social security numbers, birth dates and personal addresses) will not be released to any individual or agency other than the Alabama Department of Human Resources and Alabama Quality STARS. *Signature ___ *Date To submit this Enrollment Application form, mail to:

Alabama Pathways Professional Development Registry 3100 Cottage Hill Road **Building 4, Suite 400** Mobile, AL 36606

For assistance completing this form, contact us at:

Phone: 251-473-1060 E-Mail: help@alabamapathways.org